**Sunset United Church**

**Board Meeting Minutes**

**June 23, 2020**

1. CALL TO ORDER

Using Zoom, the meeting was called to order by Chair, Jean Cameron, at 7:00.

2. ATTENDANCE

Present: Jean Cameron, Ken Fensom, Barbara Flaten-Orr, Tricia Gerhard, Denelle Hansen, Trina Hodgson, Michelle McConkey, David Millar, Brenda Scarfe, Bryan Tudor, Marion Tudor, Hilary Wallin

3. ADOPTION OF AGENDA

**Moved by Marion/Trina that the agenda be adopted as presented.  Carried**

4. DEVOTION

Tricia led us in prayer.

5. MINUTES OF THE PREVIOUS BOARD MEETING

**Moved by Brenda/Marion that the minutes of the April 20th email board vote and the**

**May 5th board meetings be approved as amended.  Carried.**

6. BUSINESS ARISING FROM THE MINUTES

It will be covered under other points.

7. CORRESPONDENCE

None.

8. FINANCIAL REPORT/TREASURER’S REPORT

Denelle led us through the financial report for the year up to May 31, 2020.

Total income to date: $77,429.96

Total expenses to date: $75,208.18

Net cash flow:   $2,221.78

Income & Expenses - Jan-May - Income is down approximately $15,000 because of clothing sale, non-PAR donations, and rental income.  We are eligible for CEWS (Canadian Emergency Wage Subsidy).  Expenses are down $16,000.  Janitorial expenses are the greatest savings.  Personnel costs will decrease slightly when Jayne’s salary ends (starting June 1st).

The good news is that we are trending the right way :)

It was decided that if churches are available for the CEBA, we should apply.

**Moved by Denelle/Brenda that we apply for the (CEBA) Canadian Emergency Business Account.  Carried.**

**Moved by Denelle/Ken that the financial report be accepted as presented. Carried.**

POLICIES & PROCEDURES

None.

10. BUSINESS ARISING FROM COMMITTEES/SUPPORT STAFF

10.1 Bryan said that Jayne & John will be called back when the building reopens.  Corinne will definitely be hired as of August 1st.  Tricia, Michelle & Shirley are still being paid as usual.  Heather Haid has retired from M&P.

**Moved by Bryan/Dave that Dave Warden be appointed to the M&P Committee.  Carried.**

10.2 Property.  Ken reported that Robert McLeod is looking after the area around the church.  His son, Rodney, is cutting the grass.  Jean will see about giving Rodney a gift card as a thank you. Eco Concrete can raise the west sidewalk with foam.  The $1127.76 estimate includes a five year warranty.

**Moved by Ken/Bryan that we adopt the quote by Eco Concrete Levelling Ltd.  to raise the sidewalk on the west side of the church.  Carried.**

10.3 Clothing Sale.  Hilary said other clothing sale organizers are talking about how to hold sales in the fall.  We aren’t sure how it would be possible.

11. NEW BUSINESS

 11.1 Tricia’s personal iPad needs updating.

**Moved by Trina/Brenda that we contribute $750 to Tricia to purchase a new iPad with the intention of her continuing Sunset livestream services with it.  Carried.**

 11.2 Photocopier.  It was decided that Jayne will research and handle this.  Tricia and Michelle will discuss this with her.

 11.3 Church Reopening.  It was hoped that we might open on September 13, 2020.  However, there are so many issues to be discussed.  It was decided that the new task group (Jayne Strinholm, Susan Black, Tricia Gerhard, Brenda Scarfe, Jean Cameron) will meet and report back to the board by July 31.

12. BOARD OF TRUSTEES REPORT

None.

13. MINISTER’S REPORT

Tricia is busy these days.  Working with the government committee about pandemic info.  Guidelines for all worshiping communities.  Faith groups are working together.  Zoom meetings with clergy, webinars on Juenteenth, Black Lives Matter.  Pride motorcade with Trina in downtown and in Harbour Landing.  Sophia was interviewed by Radio Canada.  Enjoyed the collaborative Pentecost service.  Thankful for members who are calling other members.  Enjoying leading Sunday worship from Sunset.  It was discussed that there is a bit of a delay with getting onto the Facebook link.  Tricia will address that.

14.  MICHELLE

Michelle will look into online VBS programs, research whether groups such as AA have insurance coverage when using Sunset space, attend Rendezvous online, and put together a proposal for either a new computer or an upgrade.  There has been no response from Sunset youth for group activities during pandemic time.

15. UPDATE OF THE CHURCH CALENDAR

Tri-church services:

June 21 - July 12 - Sunset

July 19 - August 9 - Lakeview

August 16 - September 6 - Wesley

15. NEXT CHURCH BOARD MEETING

Tuesday, September 1, 2020 likely by Zoom.

Meeting adjourned at 9:04pm.