SUNSET UNITED CHURCH
BOARD MEETING MINUTES

Final

October 7, 2019

1. CALL TO ORDER

The meeting was called to order at 7:04 pm by chair, Hilary Wallin, at Sunset.

2. ATTENDANCE

Present: Susan Black, Karen Cartmell, Jean Cameron, Ken Fensom, Tricia Gerhard, Arlene Fehler, Janet McMurtry, Tim Osborne, George Peters, Brenda Scarfe, Marion Tudor, Hilary Wallin

3. ADOPTION OF AGENDA

**Moved by Karen/Ken that the agenda be adopted with the addition of Updating Fundraising Policy. Carried.**

4. DEVOTION

Tricia led us in a devotion.

5. MINUTES OF PREVIOUS BOARD MEETING

**Moved by Ken/Susan that the minutes of the Sept 12, 2019 meeting be accepted as presented. Carried.**

6. BUSINESS ARISING FROM THE MINUTES

6.1 Jamie Ellis’ fees for Camp Easter Seal are covered by the Saskatchewan Abilities Council

6.2 Board Vacancies. The following folks have volunteered to positions for the 2020/2021 year:

* Jean Cameron, Chair
* Brenda Scarfe, Vice-Chair
* Bryan Tudor, chair of M and P
* Tricia will be chair of Worship Committee (temporarily)

7. CORRESPONDENCE

none

8. FINANCIAL REPORT/TREASURER’S REPORT

Arlene led us through the financial report for the year up to September 30, 2019.

- Total Income to date: $157 879

- Total Expenses to date: $164 467

- Net Cash Flow: -$6 588.00

**Moved by Arlene/Karen that the financial reports be accepted as presented. Carried.**

9. POLICIES & PROCEDURES

**Moved by Karen/Susan that the updating of *Guidelines for “Fundraisers” and other collections of money* be accepted as presented and the policy will be noted as reviewed and updated as of October 7, 2019. Carried.**

10. BUSINESS ARISING FROM COMMITTEES / SUPPORT STAFF

10.1 Faithful Footprints Grant – Sunset received $12 333.00 (deposited into Capital

 Projects Fund)

10.2 Photo Directory – IPC has contacted Sunset, Tricia will try to book for May 2020

10.3 Property – Ken Fensom

**Moved by Tim/Susan that we spend up to $800 for a snow blower and the money will come out of the Memorial Fund - Tim/Susan - carried.**

**Moved by Tim/Susan that, if no one from the congregation donates a suitable upright vacuum, we will spend up to $300 for an upright vacuum and the money will come from the property budget. Carried.**

Garnet Park will organize the snow removal volunteers. Ken will establish an emergency contact list

10.4 Fundraising Committee – the Trivia night Fundraiser raised $164.00

11. BOARD OF TRUSTEES REPORT

George reported that David’s recommendation to keep the insurance level the same was agreed to by the board of trustees via email. The next meeting will be on Oct 24, 2019.

12. MINISTER’S REPORT

* Funeral of Larry Edwards Oct 5, 2019
* Regina cluster – city wide confirmation program at LBC
* Michelle is planning a youth led worship in Nov
* Combined Knox met and Sunset youth event on Oct
* Tricia away at Con Ed Oct 24-Nov 2, 2019
* Tricia, Karen and Marilyn attended the *Grow Your Church* event
* Advent theme – *Advent and Mr. Rogers*
* Longest night service Dec 21, 2019
* Christmas Eve – 2 services

13. UPDATE OF CHURCH CALENDAR

 Sunday

Oct. 13

- Thanksgiving Sunday

Oct. 27 - Tricia away and Bev Diduck will take the service Nov. 3 - All Saints

Nov. 10 - Remembrance

Nov. 24 - Reign of Christ

Dec 21 - Longest Night service

Dec 24 - Two services

14. NEXT CHURCH BOARD MEETINGS

* Monday Nov 4, 2019 and Thursday Dec 5, 2019

Meeting was adjourned at 8:16 pm