**SUNSET UNITED CHURCH**

**BOARD MEETING MINUTES**

**Final**

**November 8, 2018**

**1. CALL TO ORDER**

The meeting was called to order at 7:05 by chair, Hilary Wallin

**2. ATTENDANCE**

Present: Susan Black, Jean Cameron, Judy Fawell, Arlene Fehler, Ken Fensom, Barbara Flaten-Orr, Sharon Frei, Tricia Gerhard, Kevin Perrey, Brenda Scarfe, Marion Tudor, Hilary Wallin

**3. ADOPTION OF AGENDA**

**Moved by Brenda/Sharon that the agenda be adopted as presented. Carried.**

**4. DEVOTION**

Tricia led us in a devotion.

**5. MINUTES OF THE PREVIOUS BOARD MEETING**

**Moved by Judy/Susan that the minutes be accepted as presented. Carried.**

**6. BUSINESS ARISING FROM THE MINUTES**

6.1 Lowe’s Credit Card

Ken suggested that we not get one since the application requires a credit check of an individual. Everyone agreed.

6.2 TV in the Centrum

The motherboard was burnt out and it cost just under $400 to repair it. Warranty had expired.

6.3 Tricia purchased a new laptop.

**7. CORRESPONDENCE**

7.1 Lumsden Beach Camp was denied the Mission Support Grant that they have received in the past and will be looking for funding.

**8. FINANCIAL REPORT/TREASURER’S REPORT**

8.1 Arlene led us through the financial report for the year up to October 31, 2018. Full report is attached.

- Total Income to date: $160,244

- Total Expenses to date: $173,872

- Net Cash Flow: -$13,628

We raised almost $4000 through the FundUs project for the new flooring.

**Moved by Arlene/Marion that the financial reports be accepted as presented. Carried.**

**9. BUSINESS ARISING FROM COMMITTEES**

9.1 Stewardship

Tricia shared the package that will be going to Sunset families. It was decided to change the pledge form to include a one-time donation for 2018. Tricia is going to make a fillable PDF form so folks can pledge online. There is also a new pledge form for time and talent support, and a breakdown on proportional giving.

**10. NEW BUSINESS**

10.1 M&P

Jean shared the list of 2019 salaries and honoraria for Sunset staff.

Jean will send thank you cards to folks who give extra time and effort.

10.2 Fundraising

Eighteen people were involved in the Guess Who’s Coming to Dinner fundraiser and feedback was very positive. Thank you to Hilary for organizing this event. Proceeds will be available at the next board meeting.

10.3 Annual Meeting

To be held February 24, 2019.

**11. BOARD OF TRUSTEES REPORT**

The Trustees will be meeting on November 14th. Main topic will be insurance.

**12. PRESBYTERY REPORT**

November 17th at Wesley will be the final meeting for the Wascana Presbytery.

**13. MINISTER’S REPORT**

Tricia handed out copies of the working copy of the financial portion of the Policy and Procedures Manual.

The baptism originally planned for this weekend will be postponed to a later date.

Tricia will be taking a year-long online course called, “The Vibrant Faith Institute”.

Tricia is working on the Advent & Christmas activities flyer.

There are several parents and non-parents who have volunteered to help at Sunday School.

The young adult group (18-25) is gathering tomorrow night (6 so far).

There is interest for a Dungeons & Dragons group.

**14. UPDATE OF CHURCH CALENDAR**

Starting this Sunday, house groups will make caffeinated coffee for 10:00am

November 11 - Remembrance Day service

November 18 - Stewardship continues

November 21 - Coffee and Cookies 1-3 pm

November 25 - more Stewardship

November 30 - Church potluck and Christmas decorating

December 2 - Advent 1, soup lunch, advent crafts

December 5 - Wintergreene Tea, 2:00 pm

December 9 - White Gift Sunday

December 12 - Quiet Night 7-9 pm

December 15 - Cider/Cocoa and Carols 7:00 pm

December 16 - Choir Advent Service

December 19 - Quiet Night

December 21 - afternoon and evening Blue Christmas/Longest Night services

December 23 - Advent 4 - with a possible band

December 24 - 4:00 pm Family Christmas eve Service

 - 9:00 pm Candlelight Communion Christmas Eve Service

December 30 - Brian Tudor guest preacher

**15. NEXT CHURCH BOARD MEETING**

Thursday December 13, 2018 – hosted by Tricia at 3754 Wetmore Crescent

Meeting was adjourned at 8:43.