**SUNSET UNITED CHURCH BOARD MEETING MINUTES Draft December 5, 2019**

1. CALL TO ORDER The meeting was called to order at 7:10pm by chair, Hilary Wallin, at Sunset.

2. ATTENDANCE Present: Jean Cameron, Karen Cartmell, Hilary Wallin, Tricia Gerhard, Don Orr, Keith Schneider, Hilary Wallin

3. ADOPTION OF AGENDA **Moved by Ken/Karen that the agenda be adopted as presented. Carried.**

4. DEVOTION Tricia led us in a devotion

5. MINUTES OF PREVIOUS CHURCH BOARD MEETING **Moved by Jean/Karen that the minutes of the November 4, 2019 meeting be accepted as presented. Carried.**

6. BUSINESS ARISING FROM THE MINUTES none

7. CORRESPONDENCE none

8. FINANCIAL REPORT / TREASURER’S REPORT Arlene led us through the financial report for the year up to November 30, 2019. Total income to date: $196,882 Total expenses to date: $194,318 Net cash flow: $2,564

Sunset is potentially in a position to exceed the budgeted $10,000 for M&S collections. **Moved by Arlene/Jean that the financial reports be accepted as presented. Carried.**

There was a discussion about the successor for Arlene as treasurer. The governing body has to have a treasurer and is responsible for appointing or recruiting a treasurer. Karen spoke with Shannon McCarthy, our Regional Council Executive Minster, and Shannon advised that we can’t hire anyone, he/she has to be a member of our church and sit on the board. There was further discussion around this and the conclusion was that the treasurer does not necessarily need to be a member of the church but must become a member of the board. Currently Jayne enters the day-to-day deposits/cheques. Arlene has a summary of the duties of the treasurer. It requires about 15 hours/month. Annual honorarium is $3600. Suggestions for successors included Jim McLellan, Dana, Denelle, Bill Edwards. Don will talk to Denelle and a further announcement will be made on Sunday morning. If absolutely necessary Arlene would be willing to work as the treasurer for one more year.

Two possible budgets were presented and discussed. **Moved by Karen/Jean that we approve a budget for 2020 that includes a deficit of $5850. Carried.**

9. POLICIES & PROCEDURES None

10. BUSINESS ARISING FROM COMMITTEES / SUPPORT STAFF

10.1 Yellow Pages. It was decided that if other Regina United churches want to continue advertising in the yellow pages, Sunset will as well.

10.2 Pergola - Ken will look into costs for replacing the pergola and window screens on the south side.

11. NEW BUSINESS

11.1 Photo Directory - Tricia will book the photographer for next April (either before or after the 24-26 weekend).

12. BOARD OF TRUSTEES REPORT none

13. MINISTER’S REPORT Tricia updated the church calendar. There were many children at the decorating evening on November 30th. Cards will be sent to those who are housebound. Christa Eidsness will lead the service on December 29th. The bible study has been well attended with 14 participants.

14. UPDATE OF CHURCH CALENDAR December 8 - White Gift Sunday December 15 - Choir service and baptism for James Stearn December 16 - CGIT Vesper service December 21 - 1:30pm & 7:00pm - Longest Night services - apple cider & cookies December 22 - Advent 4 December 24 - 4:30pm - Family Christmas Eve service and baptism for Ava Lewis, Jax Feasby,

and Emerson Feasby December 24 - 9:00pm - Candlelight Christmas Eve service

15. NEXT CHURCH BOARD MEETINGS Thursday, January 9, 2020 AGM February 23, 2020

Meeting was adjourned at 8:45.